

MSCA 09 Archives Committee Meeting Minutes – December 18, 2010

At 1:06 PM Joseph H. opened the meeting with the Serenity Prayer. There were six in attendance: Pete B. Patti B. Joseph H. Matt W. Raul C. Rick A.

Approval of November Minutes

- After review and a slight correction to a date, Patti B. made a motion to approve the Minutes from November, Matt W. seconded the motion. Motion passed.

Treasurer' Report: Patti B.

- Patti reported that the Archives received a check for reimbursements from the Area.
- Current expenditures i.e. phone, DSL and mileage currently total \$302.48.

Chairman's Report: Joseph H.

- Joseph reported how 2010 was a 'Wonderful and very productive year'. Archives had many ideas put into the works. Archives did not turn down any requests that were made of them.

Collections Committee Report: Matt W.

- Matt reported that the Collections Sub-Committee meeting was a 'working' meeting with the committee now filing physical material with the use of the Accession Code System.
- Pete B. suggested that future sorting parties or groups should be done upstairs.

Archivist's Report: Pete B.

- Pete reported that 2 Archive presentations were made during the past month.
- A presentation was made at the District 4 meeting.
- The 3rd Archive Workbook Workshop was held on December 11th. The workshop worked on a Mission Statement.
- New tools purchased for the Archives are 4 dry cleaning pads and 4 brushes.

Old Business

2010 Archives Budget: Patti B.

- The \$302.48 was the bank balance as of 12/20/10

- It is reported that the 'fixed expenses' have been paid.
- The 'Archives – Wish list' is passed out and reviewed by the committee so as to prioritize purchases and the treasurer was authorized to make such purchases.
- A new idea is for 2011 will be for the Treasure to request in advance quarterly reimbursements for the ATT and DSL bank drafts.

Internet, E-mail & Website: Matt W. /Doug B.

- The flyer for the 2011 Movie Night schedule was reviewed.
- The Area has a new Webmaster and the Archives are to invite his thoughts and input for the needs of the Archives Website.

Group Histories: Everyone

- All histories received by US Mail are to be put into Matt's in file.

Spanish Liaison Report: Raul C.

- After discussion it is suggested that there be a update of the Spanish District's History

New Business

2011 Open House & 2011 Heritage Day: Matt W. / Doug B.

- Discussion to carry over to January's meeting.

2011 Archives Budget: Patti B.

- Currently for 2011 \$4,000.00 is budgeted. \$1670.00 less than asked for.
- Current consideration by the Area to install a copy machine to be used by the Area will help with lower budget. If not approved, Archives may have to ask for increase in 2011 budget and by June Archives should have a definite idea of this.

Event Commitments:

- Currently there are 7 Archive commitments for January:
 1. Saturday January 8th Archives Workbook Workshop 10:30am.
 2. Saturday January 15th Executive Committee Meeting 9:30am.
 3. Saturday January 15th MSCA 09 Archives Collections Sub-Committee Meeting 2:00pm.
 4. Saturday January 15th MSCA 09 Archives Committee Meeting 3:00pm.
 5. Saturday January 15th Movie Night 7:00pm.
 6. Saturday January 22nd Morning Meditation Group sorting party.
 7. Sunday January 23rd Pre-Conference Workshop.

- Pete B. suggests for January's meeting a consideration for a 2nd digital projector. The needs of the AA Group: Sober Sisters i.e. cold room and neighbor's noise. To contemplate preservation of material needs. Group gifts to the Archives. And an Archive's Facebook for a social way to carry the message.

Next Meeting:

- Next Archive Committee meeting to be on Saturday January 15, 2011 at 3pm.

Motion to adjourn:

- At 3:12pm Patti B. made a motion to adjourn the meeting. Raul C. seconded the motion. Motion passed.

Respectfully Submitted,

Rick Alvarez, Archives Committee Secretary